

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, May 23, 2007 – 7:00 p.m.

*Kenneth W. Sandy, Board President ~Thomas M. Bongj, Vice-President
Nick Dickson, Director ~ Roxanne W. Lindsay, Director ~Jennifer G. Price, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Location: S.R.V.F.P.D. Administration Building - Boardroom
1500 Bollinger Canyon Road, San Ramon, California**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 4.1 Recognition of 2007-1 Academy & Approval of staff's recommendation to hire: Firefighter/Paramedics Megan O'Connor, David Gery, Christopher Cunningham and Christopher Parsons, to Step 1, effective May 1, 2007, subject to an 18-month probationary period; and to promote Erick Hubbard to Firefighter, Step 5, effective May 1, 2007, subject to an 18-month probationary period.

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

6. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the Secretary to the Board. Comments should not exceed three (3) minutes.

- 6.1 Approve the salaries, payroll taxes and retirement contributions for the month of April, 2007 for \$2,779,464.07.

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- 6.2 Approve the demand register for the period of April 11, 2007 through May 14, 2007 in the amount of \$894,100.32.
- 6.3 Approve the minutes from the April 25, 2007 regular board meeting including District Counsel's closed session report.
- 6.4 Personnel Actions:
 - 1. Approve staff's recommendation to hire Steve Call, Technology Systems Manager at Step 1, effective April 23, 2007, subject to a 12-month probationary period.
 - 2. Approve staff's recommendation to award a merit salary increase to Erik Kennelly, GIS Analyst from Step 3 to Step 4, effective May 1, 2007
 - 3. Approve staff's recommendation to award a merit salary increase to Raymond Matta, Fire Mechanic from Step 3 to Step 4, effective May 9, 2007
 - 4. Approve staff's recommendation to award a merit salary increase to John Viera, Battalion Chief from Step 1 to Step 2, effective May 1, 2007

7. OLD BUSINESS

- 7.1 Status Update of Station 31 Apparatus Building; and Potential Training Center Site

8. NEW BUSINESS

- 8.1 Open Public Hearing, as set forth in annual weed abatement notices mailed May 8, 2007 stipulating May 23, 2007 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why weed abatement orders dated May 24, 2007 should not be enforced.
- 8.2 Discussion of Surplus Equipment Disposition
- 8.3 Discussion of District Hosting of Events for Charitable Organizations
- 8.4 Approval of Resolution No. 2007-02 – Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR APRIL, 2007

- 10.1 Operations – Assistant Chief Price
Incident Report responded to by type, i.e., fire, medical and the response time
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities
- 10.3 Training – Division Chief Krause
Training Report of monthly activities
- 10.4 Fire Prevention – Acting Fire Marshal Bartusch
Fire Prevention Report of monthly activities

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- 10.5 Finance – Finance Supervisor Philapil
Finance Report on revenues (all funds), General Fund Expenditures, Capital Projects Fund and Equipment/Vehicles Fund Expenditures, and Combined Balance Sheet of all Fund Types (year to date)
Overtime Report of monthly overtime worked
- 10.6 Human Resources – Human Resources Director Leete
Employee Illness/Injury Report on employees' absences from work due to injuries and/or illness
- 10.7 Fire Chief – Chief Bowen
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Status on labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54954.4(f)]
- 12.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Hart, Chief Bowen and District Counsel Bill Ross
Property Location: A). 1001 Westside Drive, San Ramon, CA
B). 18120 Bollinger Canyon Road, San Ramon, CA
[Authorized under Government Code §§ 54954.5(b) and 54956.8]
- 12.3 Conference with District Counsel – Existing Litigation
Workers' Compensation Claim No. 0106001249 dated 6/28/01, James Weston v. San Ramon Valley Fire Protection District [Authorized under Government Code §54954.6(a)]
- 12.4 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO NEXT BOARD MEETING SCHEDULED FOR JUNE 27, 2007

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May 23, 2007**

Prepared by:

Susan F. Brooks
Secretary to the Board

Agenda posted on May 18, 2007 at the District's Administration Building and the San Ramon Valley Fire Protection District's web site at www.srvfire.ca.gov.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, to please contact the District Chief's office, (925) 838-6600, at least one business day before the scheduled District board meeting, to ensure that we may assist you.